**School Based Planning Team Meeting**

**Agenda**

 March 16, 2015

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| **Time** | **Topic** | **Lead** | **Discussion Notes/Action Item** |
|  | **Master Schedule**  **Block schedule?** | Brundage | * RTA will pose question to staff on thoughts and interest
* CO is preparing to design the bell schedule on a “block schedule” model; similar to rotating schedule of past years
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|  | **Staffing Needs – 2015-16** | All/Dee | * Dee will review grades with leadership team
* Dee will email “interest form” to staff to gain idea on what teachers would like to teacher (primary)
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|  | **Building space/classroom usage** | Dee | * Reduced space due to grow-out to 4th grade
* Dee will again communicate with CO the space concerns
* Staffing meetings have been canceled per CO leadership
* IB SIG application approval remains open; staffing needs included WFA
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|  |  |
| **Next Meeting – TBD** |
| **Time** | **Topics** | **Person Responsible** |
|  | Block Schedule |  |
|  | Space for grow out |  |
|  | Superintendent’s Conference Day |  |
|  | Other? |  |